

# **TERESA CHAULK**

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## **CAREER OBJECTIVE**

Motivated, accomplished educational leader with extensive problem-solving and communication skills. Seeking a challenging position within a dynamic school district with room for long-term growth and personal and professional development.

## **PROFESSIONAL EXPERIENCE**

Lincoln County School District #1 – Kemmerer, WY

2007-Present

### **Superintendent of Schools**

- Provide Leadership
- Provide for selection, transfer, retention or dismissal of district employees.
- Develop and administers budget in areas of responsibility
- Evaluate Programs
- Evaluate performance of administrative staff
- Maintain effective communication
- Delegate responsibility when appropriate
- Act as executive director for the Board
- Liaison between the Board and Legislators

1998-2007

### **Assistant Superintendent of Instruction and Special Education Alternative School Principal**

- Created and promoted a structured and efficient collaborative team environment.
- Demonstrated exceptional project management skills in planning, coordinating, and overseeing facilities' compliance with applicable governmental regulations, internal policies and procedures.
- Developed and implemented a positive, effective student management system.
- Maintained a safe learning environment for all students.
- Worked with district leaders and staff to develop budgets for the effective use of resources.
- Managed and supervised the daily operations of staff members.
- Provided learner-centered leadership for staff and students.
- Monitored student learning and develop curriculums and plans for improving student achievement.
- Aligned and executed National & State standards and assessments within the curriculum.

Unified School District # 457 – Garden City, KS

1994-1998

### **Special Education Coordinator for Grades 5-12 (1997-1998)**

### **Curriculum Coordinating Council Specialist (1996-1997)**

### **Special Education Instructional Leader (1995-1997)**

### **Middle School Special Education Teacher (1994-1997)**

- Maintained a positive school climate and school morale.
- Engaged in positive relationships with staff, students, parents and community.
- Developed collaborative efforts between the school and community.
- Encouraged and developed parent/guardian involvement/partnerships.
- Coordinated special education programs, recruited personnel and evaluated staff.
- Reviewed course content, methods of presentation & material to be covered in each individual course.
- Evaluated success of courses and class member performances.
- Coordinated and supervised co-curricular and extracurricular activities.
- Assessed student needs; developed an effective disciplinary policy, and implemented and evaluated curricular programs.
- Demonstrated leadership and support of the educational/administrative philosophies of the school and District.
- Served as a liaison with local school communities and participated in a variety of community affairs.
- Assisted Principal in the development and management of the school budget.
- Designed, developed and implemented special education and ESL programs.

## **AFFILIATIONS**

American Association of School Administrators  
Wyoming Association of Special Education Administrators  
Council for Exceptional Children  
Association for Supervision and Curriculum Development  
Education Law Association  
Active Rotarian

## **EDUCATION**

**Ashford University**  
Psychology Doctorate Education Emphasis  
Projected graduation 2020

**DeVry University – Keller Institute**  
MA Accounting and Finance Management

**Fort Hays State University**  
MS, Special Education  
Special Education Administration  
K-12 Building Administration  
Superintended Endorsement

**Black Hills State University**  
BS Elementary Education and K-12 Special Education

## **HONORS**

Magna Cum Laude  
Kappa Delta Pi  
Dean's List

## **ACTIVITIES**

President SW Wyoming Superintendents  
Executive Committee WASA  
Past President WASEA  
Grant Writing Trained  
State Accreditation Team Member  
Body of Evidence – Steering Committee  
Wyoming Leadership Associates Program  
Implemented Principals in Training Program (PITS)  
Past President of Rotary

## **Certifications**

Certified High Performance Coach  
American Council of Exercise Personal Trainer  
Tony Robins Leadership Academy  
John Maxwell Speaker, Trainer, Coach  
Brendon Burchard High Performance Academy  
Darren Hardy High-Performance Forum  
Vital Smarts Crucial Conversations trainer  
Blender Learning Trainer  
Time To Teach Trainer